



Bastrop County Local Emergency Planning Committee Meeting Minutes Thursday, February 20, 2025



The Meeting Notice / Agenda was posted on the website and on the front door at the Mike Fisher Building. This meeting was conducted in-person and virtually via Webex.

Members Present:

Honorable Gregory Klaus (Bastrop County Judge)
Chairperson Chief Josh Gill (Bastrop County Emergency Service District #2)
Vice Chairperson James K. Altgelt (Bastrop County Office of Emergency Management)
Secretary-Treasurer Hillary Long (Bastrop County Office of Emergency Management)
Ms. Deena Thomas (Bastrop County Office of Emergency Management)
Chief Scott Bunch (Bastrop Independent School District [BISD] Police Department)
Mr. Eduardo Guerrero (Bastrop County Development Services Department)
Ms. Lyndsey Schroeder (Bastrop County Judge's Office) – *Virtual Attendance*
Mr. Steven Long (Bastrop County Information Technology) – *Virtual Attendance*
Chief Chris Noble (City of Elgin Chief of Police / Emergency Management Coordinator) – *Virtual Attendance*
Mr. Robert Tamble (City of Smithville City Manager / Emergency Management Coordinator) – *Virtual Attendance*

Members Not Present:

Assistant City Manager Mr. Andres Rosales (City of Bastrop)
Chief Brandon Bancroft (Bastrop County Emergency Services District #1)
Dr. Pompeyo Chavez (Bastrop County Health Authority)
Ms. Diana Schulze (Texas Department of Transportation)
Mr. Trey Franklin (CG Environmental Business Development Manager)
Ms. Stevey Sugars (Assistant Terminal Coordinator / Law Enforcement Specialist)
Chief Chris Stone (Bastrop Fire Department)
Mr. Ted Coleman (Safety and Security Coordinator BISD)
Ms. Donna Nichols (Bastrop County Public Health Department)
Mr. Robert "Bobby" Stephens (Flint Hills Resources)
Chief Josh Lucas (Heart of Pines Volunteer Fire Department)

Visitors Present:

Mr. Don Loucks (Bastrop County Citizen)
Ms. Shantelle Brannon (Assistant Emergency Management Coordinator Lower Colorado River Authority (LCRA))



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A. Call to order.

The February 20, 2025, meeting of the Bastrop County Local Emergency Planning Committee (LEPC) was called to order at 10:00 A.M. by LEPC Chairperson Chief Josh Gill. Chief Gill confirmed the presence of a quorum.

B. Review and approval of the minutes from the December 12, 2024, meeting.

LEPC Secretary / Treasurer Hillary Long made a motion to approve the minutes as presented and Judge Gregory Klaus seconded the motion. The motion passed unanimously and the minutes of the December 12, 2024, meeting were approved.

D. Citizens' comments.

Ms. Shantelle Brannon stated that she did not have any comments. Mr. Don Loucks commented that he was happy to be working with the LEPC Committee.

E. Receive updates and discuss upcoming activities / projects for the following Standing Committees:

1) Right-to-Know Committee

Right-to-Know Committee Chairperson Steven Long did not have an update for the LEPC.

2) Public Education and Information Committee:

Public Education and Information Committee Chairperson Lyndsey Schroeder reported that the LEPC website remains operational and continues to be updated with meeting minutes as well as the changes in membership. Chairperson Schroeder reported that there was no response from the Public Notice for Written Comment that was published in the Elgin Courier Newspaper during the month of January 2025.

3) Hazardous Materials Facilities Liaison Committee:

Hazardous Material Facilities Liaison Committee Chairperson Chief Joshua Lucas did not have an update for the LEPC.

4) Emergency Response and Resource Committee:

Emergency Response and Resource Committee Chairperson Chief Chris Stone did not have an update for the LEPC.

F. Discuss and act regarding LEPC vacancies.

Vice Chairperson James Altgelt spoke on behalf of Right-to-Know Committee Chairperson Long. Chairperson Long would like to find a replacement to fill his position due to time constraints but plans on remaining an LEPC member.




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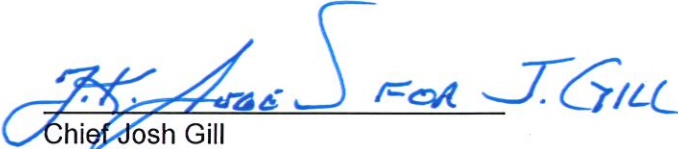


- G. Discuss and take possible action regarding the Texas Commission on Environmental Equality (TCEQ) LEPC Grant that will be offered later in the year.**
Vice Chairperson Altgelt reported that the grant was funded. The "Notice to Proceed" is pending. Vice Chairperson Altgelt has been working with the auditor to prepare to receive the funds. Judge Klaus will be the signing authority of the grant and Vice Chairperson Altgelt will be the point of contact. There are no "matching funds" required for the grant.
- H. Discuss the possibility of joining a regional LEPC.**
The Regional LEPC meeting that was scheduled for January was postponed due to severe winter weather and hazardous driving conditions. The meeting has been rescheduled for March. Chairperson Chief Josh Gill, Vice Chairperson Altgelt, and Secretary/Treasurer Long will attend the meeting.
- I. Discuss potential training opportunities and / or requests for future LEPC Meetings.**
The pending TCEQ LEPC grant will fund Hotzone Training for 18 local firefighters.
- K. Adjournment.**
Vice Chairman Altgelt made a motion to adjourn which was seconded by Judge Klaus. The motion passed unanimously, and the meeting ended at 10:11 A.M.

The Bastrop County Local Emergency Planning Committee Meeting Minutes for the February 20, 2025, meeting will be approved on the 15th Day of May 2025.



Hillary Long
Secretary-Treasurer
Bastrop County LEPC



Chief Josh Gill
Chairperson
Bastrop County LEPC